

## **Donor Privacy Policy**

## Personal Information

One Family is committed to respecting the privacy of donors. This privacy policy applies to all information received by One Family, both online and offline, on any Platform ("Platform", includes One Family's website and mobile applications), as well as any electronic, written, or oral communications. The types of donor information that we collect and maintain are as follows:

- Contact information: name, address, telephone number and email address;
- Giving information;
- Information on events attended, publications and/or notifications received and special requests for organization or program information; and
- Information provided by the donor in the form of comments and suggestions.

## **Use and Disclosure of Personal Information**

One Family uses donors' information to understand their interests in our mission and to update them on One Family's plans and activities. Donor information is shared with staff, board members, volunteers and consultants only on a "need-to-know" basis.

One Family also assures donors that none of their personal information; including: names; mailing address/es; email address/es; and phone number/s will be shared, sold, or traded with any third party unless permission has been granted, nor will we send mailings to our donors on behalf of other organizations.

To the extent any donations are processed through a third-party service provider, our donors' information will only be used for purposes necessary to process the donation.

If you have comments or questions about One Family's donor privacy policy, please email Shira Lewin, Director of Development & Communications at <a href="mailto:slewin@onefamilyinc.org">slewin@onefamilyinc.org</a> or call 617-423-0504.